

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

Via Webex: <https://morriscountynj.webex.com/meet/rchang>

January 17, 2024

The meeting was called to order at 7:08 PM by Ray Chang.

Members present:

Richard Conklin, Region III
Amy Curry, Region II
Gary DeBiasse, Preservation Architecture
Lawrence Fast, At-Large
Ann Granbery, Historic Landscape Specialist
Edward Hanington, Region I (Joined 7:20 PM)
Martin Kane, Morris County Heritage Commission
Martha Wells, Region IV

Excused Absence:

Joseph Falco, At-Large
Jill Gotthelf, Architectural History
John Solu, Building Restoration

Also attending:

Ray Chang, Historic Preservation Program Coordinator

OPEN PUBLIC MEETINGS STATEMENT

Mr. Chang stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

ELECTION OF OFFICERS

Mr. Chang served as temporary Chairperson and took nominations for the position of Chairperson.

On motion by member Curry, seconded by member DeBiasse, Mr. Lawrence Fast was nominated for Chairperson. There being no other nominations, on motion by member Granbery, seconded by member Conklin, the Board voted to close the nominations for Chairperson. Mr. Fast was unanimously elected Chairperson, and chaired the meeting from this point.

On motion by member Kane, seconded by member Granbery, Mr. Gary DeBiasse was nominated for Vice-Chairperson. There being no other nominations, on motion by member Wells, seconded by member Granbery, the Board voted to close the nominations for Vice-Chairperson. Mr. DeBiasse was unanimously elected Vice-Chairperson.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

On motion by member Granbery, seconded by member DeBiase, the Board voted to approve the minutes of the Board's meeting of November 15, 2023.

Aye: Conklin, Curry, DeBiase, Fast, Granbery, Wells

Nay: None Abstain: Kane

2024 REVIEW SCHEDULE

Mr. Chang provided the Board with the 2024 grant review and meeting schedule as follows:

Wednesday, January 31 , 7:00 PM	Application Workshop, via Webex
Wednesday, February 28	Declaration of Intent due
Thursday, March 28 , 4:30 PM	Application Deadline
Wednesday, May 1 , 7:00 PM	Board Meeting, via Webex
Saturday, May 11 , 9:00 AM	Board Group Site Visit, In-Person
May 13-21 , weekday afternoons	Individual Board Member Visits, In-Person
Monday, June 3 , 6:30 PM	Applicant Presentations #1, In-Person
Tuesday, June 4 , 6:30 PM	Applicant Presentations #2, In-Person
Monday, June 10 , 6:30 PM	Applicant Presentations #3, In-Person
Wednesday, June 12 , 7:00 PM	Board Deliberations, in-Person
Wednesday, June 26 , 4:30 PM	Funding Recommendation made to Commissioners (Work Session)
Wednesday, July 10 , 7:00 PM	Grant Awards made by Commissioners
Wednesday, Sept. 18 , 7:00 PM	Board Meeting, via Webex
Wednesday, Nov. 20 , 7:00 PM	Board Meeting, via Webex

Mr. Chang indicated that, depending on the number of applications received, we may not need all three Applicant Presentations. If only two Presentations are needed, the June 4th Presentations would be canceled.

PROJECT STATUS

Mr. Chang provided the Board with the Status of Historic Preservation Projects.

CONFLICT OF INTEREST POLICY

Mr. Chang advised the Board regarding the County's Conflict of Interest policy. Board members with conflict of interest on any application must refrain from Board discussions and deliberation on those particular applications.

PUBLIC QUESTIONS/COMMENTS

There were no questions or comments from the public.

NEXT MEETING

The next regular meeting is the application workshop scheduled for Wednesday, January 31, 2024 via Webex, <https://morriscountynj.webex.com/join/rchang>, at 7:00 PM.

ADJOURNMENT

There being no further business, on a motion by member Curry, seconded by member Granbery, the Board voted to adjourn the meeting at 8:07 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator