

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

Via Webex: <https://morriscountynj.webex.com/meet/rchang>

May 1, 2024

The meeting was called to order at 7:02 PM by Chairman Fast.

Members present:

Richard Conklin, Region III
Amy Curry, Region II
Gary DeBiasse, Preservation Architecture
Joseph Falco, At-Large
Lawrence Fast, Region IV
Jill Gotthelf, Architectural History
Ann Granbery, Historic Landscape Specialist
Edward Hanington, Region I
Martha Wells, At-Large

Excused Absence:

Martin Kane, Morris County Heritage Commission
John Solu, Building Restoration

Also attending:

Ray Chang, Historic Preservation Program Coordinator

OPEN PUBLIC MEETINGS STATEMENT

Mr. Fast stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MINUTES

On motion by member DeBiasse, seconded by member Curry, the Board voted to approve the minutes of the Board's meeting of January 17, 2024.

Aye: Conklin, Curry, DeBiasse, Fast, Granbery, Hanington, Wells

Nay: None Abstain: Falco, Gotthelf

2024 APPLICATIONS

Mr. Chang used a PowerPoint to present the 2024 applications to the Board. The Board members have received a Handbook for this year's applications. The application materials are provided in a OneDrive folder accessible to the Board.

2024 REVIEW SCHEDULE

Mr. Chang provided the Board with the 2024 grant review and meeting schedule as follows:

May 13-21, weekday afternoons	Individual Board Member Visits, In-Person
Saturday, May 18, 8:30 AM	Board Group Site Visit, In-Person
Monday, June 3, 6:00 PM	Applicant Presentations #1, In-Person
Monday, June 10, 6:00 PM	Applicant Presentations #2, In-Person
Wednesday, June 12, 7:00 PM	Board Deliberations, in-Person
Wednesday, June 26, 4:30 PM	Funding Recommendation made to Commissioners (Work Session)
Wednesday, July 10, 7:00 PM	Grant Awards made by Commissioners
Wednesday, Sept. 18, 7:00 PM	Board Meeting, via Webex
Wednesday, Nov. 20, 7:00 PM	Board Meeting, via Webex

PROJECT STATUS

Mr. Chang referred the Board to the Status of Historic Preservation Projects for the up-to-date status of the active grant projects.

PUBLIC QUESTIONS/COMMENTS

There were no questions or comments from the public.

NEXT MEETING

The next regular meeting is scheduled for Saturday, May 18, 2024, Board Site Visit, starting outside of 30 Schuyler Place, Morristown, at 8:30 AM.

ADJOURNMENT

There being no further business, on a motion by member DeBiasse, seconded by member Conklin, the Board voted to adjourn the meeting at 8:37 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator