

MORRIS COUNTY DEPARTMENT OF HUMAN SERVICES OFFICE OF COMMUNITY DEVELOPMENT

Grants Program—2023
Community Development Block Grant
HOME Investment Partnerships Program
Emergency Solutions Grant

January 17, 2023



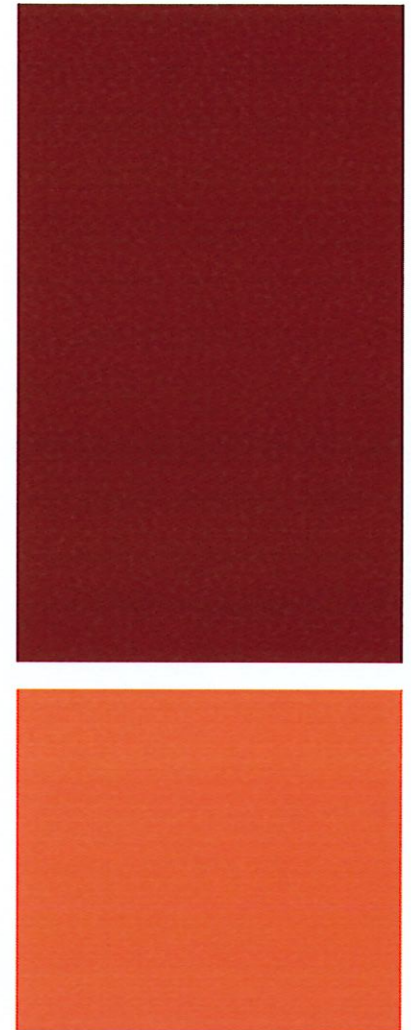
AGENDA

- Welcome and Introductions
- Present overview on the Consolidated Plan
- Review Priorities
- Discuss CDBG, ESG and HOME Basics
- Application Process
- Next Steps

CONSOLIDATED PLANNING PROCESS

Every 5 years the County must complete a Consolidated Plan to set priorities for the use of federal funds; The County will use the prepared plan for FY 2020-2024

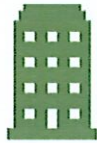
Every year the County prepares an Action Plan to describe to the public (and HUD) how it intends to spend its annual allocation. This is the fourth year of the new five-year cycle.



FY 2020-2024 CONSOLIDATED PLAN PRIORITIES



Housing



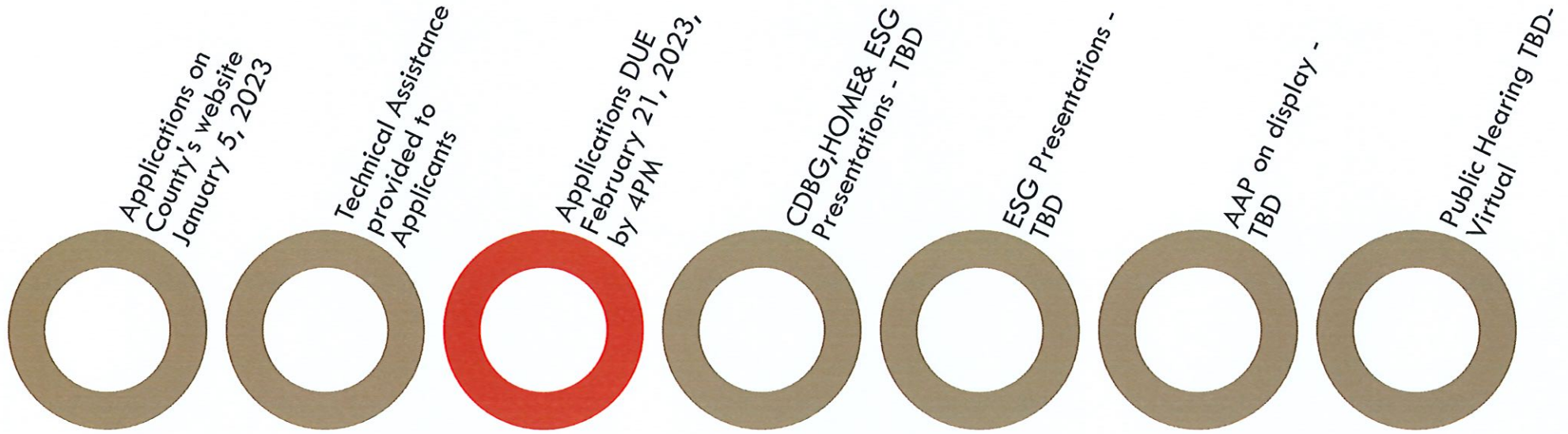
Facilities



Improvements



Services



FY 2023 SCHEDULE

2023 ALLOCATIONS

These 2022 figures are used as estimates for planning purposes for 2023

CDBG:	\$ 1,921,781
HOME:	\$963,834
ESG:	\$166,486



CDBG PROGRAM BASICS |

CDBG PROGRAM BASICS

- ✓ Administered by the US Department of Housing and Urban Development.
- ✓ Cities, states and some counties are eligible to receive funds from HUD.

CDBG GOALS

- ✓ Provide decent, safe and sanitary housing.
- ✓ Provide a suitable living environment.
- ✓ Expand economic opportunities.

CDBG PROGRAM BASICS

MEETING A CDBG NATIONAL OBJECTIVE...

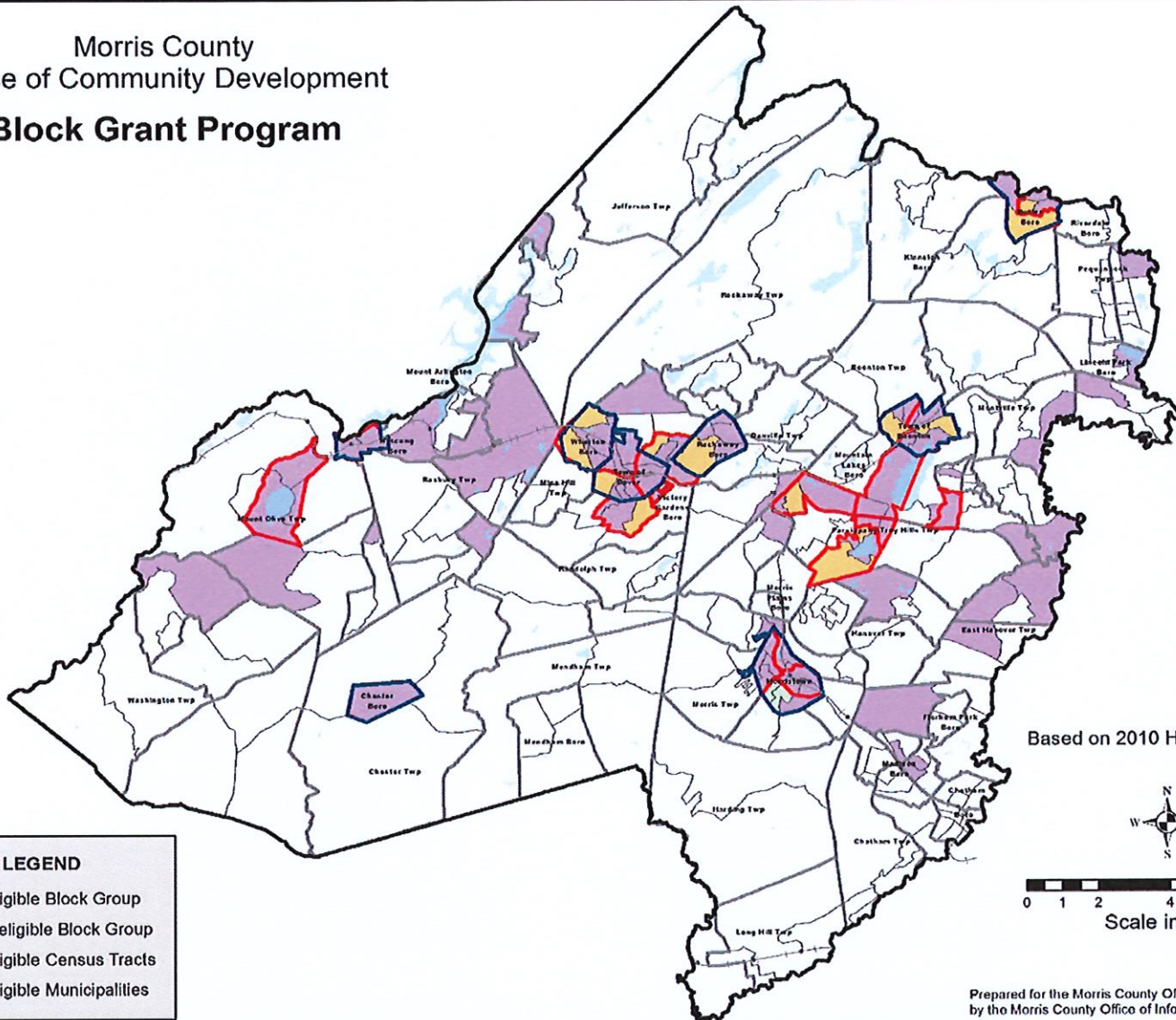
- ✓ Provide benefits to low-and moderate-income persons.
- ✓ Prevent or eliminate slum and blight.
- ✓ Meet an urgent need that threatens the health and welfare of residents.

CDBG PROGRAM ELIGIBILITY vs INELIGIBILITY... WHO IS ELIGIBLE FOR FUNDING?

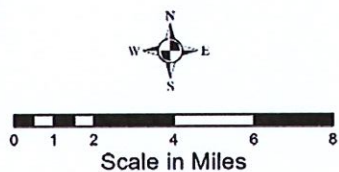
- ✓ Municipalities
- ✓ Private non-profits that are corporations, associations, agencies or with non-profit status under the Internal Revenue Code 501 c3.

Morris County
Office of Community Development

Block Grant Program



Based on 2010 HUD Census Data



LEGEND

- Eligible Block Group
- Ineligible Block Group
- Eligible Census Tracts
- Eligible Municipalities

Prepared for the Morris County Office of Community Development
by the Morris County Office of Information Technology, GIS Section

CDBG PROGRAM BASICS

WHAT IS AN ELIGIBLE ACTIVITY?

- ✓ Serve low- to moderate-income households and individuals
- ✓ Address slum and blight

QUALIFYING AN ELIGIBLE ACTIVITY – National Objectives

Low-mod income is qualified in three ways:

- ✓ **Area benefit:** Service area for a public improvement or facility – Morris County exception limit from HUD is 29.36%
- ✓ **Income intake:** Programs that serve primarily low-and moderate-income individuals and families will be eligible for funding. The definition of a moderate-income family is no more than 80% percent of the area median income, adjusted for household size.
- ✓ **Presumed benefit:** Some groups are assumed to be low – moderate income. These include – abused children, battered spouses, elderly persons, disabled persons, homeless persons, illiterate adults, migrant farm workers, and persons living with AIDS.

BASIC CDBG ELIGIBLE ACTIVITIES



Housing
Rehabilitation



Homeownership
Assistance



Public Facilities and
Improvements



Blight Removal
Demolition/Site
Preparation



Code Enforcement



Economic
Development



Acquisition /
Disposition of Real
Property



Public Services

CDBG PROGRAM BASICS

WHAT ARE SOME ELIGIBLE COSTS?

- ✓ Personnel / staff (salary and benefits).
- ✓ Office / facility rental or lease costs.
- ✓ Materials and supplies.
- ✓ Communications.

WHAT ARE SOME INELIGIBLE COSTS?

- ✓ Fundraising.
- ✓ Political Activities.
- ✓ Expenses required to carry out regular responsibilities or functions of local government.
- ✓ Income Payments.
- ✓ Building or portion thereof, used for general conduct of government.
- ✓ Purchase of equipment, fixtures, motors, vehicles, furnishings or other personal property

These are some examples; this is not representative of all ineligible costs.



ESG PROGRAM BASICS



ESG PROGRAM BASICS

WHAT ARE SOME ELIGIBLE ESG ACTIVITIES?

Street Outreach;

Emergency Shelter;

Homeless Prevention;

Rapid Re-Housing Assistance; and

Homeless Management Information System
(HMIS).

ESG EMERGENCY SHELTER

Emergency Shelter Funds can be used for essential services and operations for low-barrier, emergency shelters.

Eligible expenses include:

- Case management
- Onsite services (such as patient health services)
- Legal Services
- Renovations (rehab or conversion)
- Security
- Fuel
- Rent for the shelter
- Equipment
- Insurance
- Food
- Furnishing
- Supplies
- Transportation
- Motel vouchers (only when shelter system cannot safely accommodate families)

ESG STREET OUTREACH

These activities are designed to meet the immediate needs of the unsheltered homeless population by connecting them with emergency shelter, housing, and/or critical health services.

Eligible activities for street outreach include:

- Engagement;
- Case Management;
- Emergency Health Services;
- Transportation; and
- Services for Special Populations.

ESG HOMELESS PREVENTION

Housing relocation and stabilization services and short-and/or medium-term rental assistance as necessary to prevent the individual or family from moving into homelessness.

- Rental assistance (arrears included)
- Application fees
- Last month's rent on new lease
- Security deposit
- Utility deposit and payments
- Moving costs
- Case management
- Credit repair

ESG RAPID RE-HOUSING

Housing relocation and stabilization services and/or short- and/or medium-term rental assistance as necessary (up to 24 months) to help homeless individuals or families move as quickly as possible into permanent housing and achieve stability in that housing.

- Rental assistance (arrears included)
- Application fees
- Last month's rent on new lease
- Security deposit
- Utility deposit and payments
- Moving costs
- Case management
- Credit repair

HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)

Subrecipients of ESG Grant Awards are required to participate in the city's approved HMIS system.

Other eligible HMIS activities include:

- HMIS data entry and reporting;
- Attending HMIS Training;
- Computer Hardware; and
- Software related to HMIS.



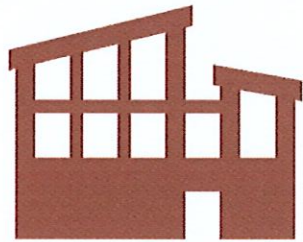
HOME PROGRAM BASICS |

HOME INVESTMENT PARTNERSHIP PROGRAM

Housing Programs – provide safe and decent housing for low- and moderate-income households.

- Rental Housing
- Owner-Occupied Housing
- Homebuyer Assistance
- Rehabilitation
- New Construction
- Tenant Based Rental Assistance (TBRA)

HOME INVESTMENT PARTNERSHIP PROGRAM

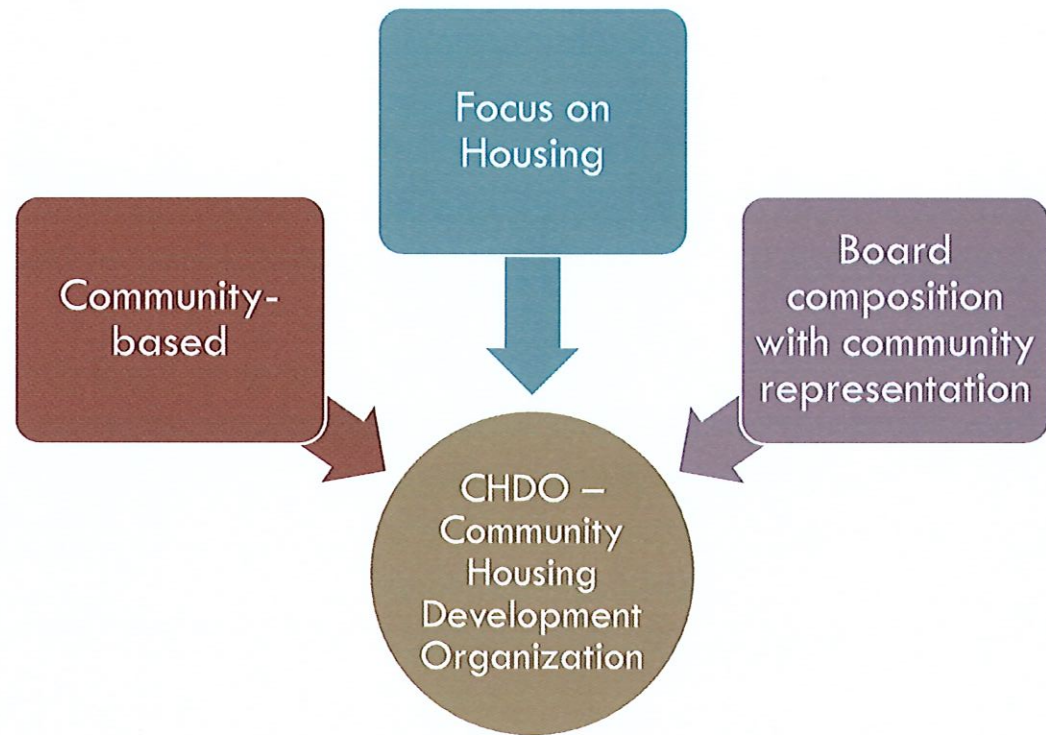


For-Profit Developers



Non-profit developers

HOME INVESTMENT PARTNERSHIP PROGRAM



A solid red rectangular background with a thin white vertical line on the left side. The text 'APPLICATION PROCESS' is centered in white, uppercase letters.

APPLICATION PROCESS

THINGS TO REMEMBER



APPLICATIONS ARE DUE
FEBRUARY 21, 2023 BY
4:00PM



ONE APPLICATION PER
PROGRAM



ONE APPLICATION PER
MUNICIPALITY



2 OR FEWER OPEN
ACTIVITIES UNDER
EXISTING CONTRACT TO
APPLY



SUBMIT ONE PAPER COPY,
UNSTAPLED



PLEASE TELL US YOUR
INTENT TO SUBMIT



CDBG FUNDS CAN NOT SERVE
DOVER, PARSIPPANY-TROY HILLS

IT IS IMPORTANT TO THINK ABOUT

Do you have the institutional capacity?

Is the Activity financially viable?

Are all sources of funding committed?

Do you have the match requirements?

Know the CDBG/HOME rent and income guidelines

Can the project be completed with one grant?

DOES YOUR APPLICATION

Comply with the 5 Year Consolidated Plan

Satisfy 1 of the 3 National Objectives:

- Benefit Low and Moderate Income People
- Serve to eliminate Slum and Blight
- Meet an Urgent Need

Meet an Identified Priority

Is it eligible

NAVIGATING THE WEBSITE

[HTTPS://WWW.MORRISCOUNTYNJ.GOV/DEPARTMENTS/COMMUNITY-DEVELOPMENT-APPLICATIONS](https://www.morriscountynj.gov/departments/community-development-applications)

The screenshot shows a web browser window with the URL <https://www.morriscountynj.gov/departments/community-development-applications>. The page header includes the Morris County logo and navigation links for GOVERNMENT, DEPARTMENTS AND AGENCIES, RESIDENTS, and SERVICES. A search bar is prominently displayed in the center. The main content area features a large heading for 'Community Development' and a blue announcement: 'PY 2023 CDBG, ESG and HOME Applications will be made available soon. Please continue to check the website for updates.' To the right of this text is the Equal Housing Opportunity logo. Below the announcement, there is a 'Contact Us' section with details for phone, fax, email, and location. A blue button at the bottom of the page is labeled 'Grant Applications' with a plus sign.

Community Development - Mc

morriscountynj.gov/Departments/Community-Development

English (United States)

Official website of
Morris County NJ

GOVERNMENT DEPARTMENTS AND AGENCIES RESIDENTS SERVICES

Search our website Search

Home / Departments and Agencies / Community Development

Community Development

PY 2023 CDBG, ESG and HOME Applications will be made available soon. Please continue to check the website for updates.

The Office of Community Development serves 38 municipalities of Morris County through its administration of the:

- **Community Development Block Grant**
 - CDBG grants are available to non-profits and participating municipalities applying for grants to fund activities within the realms of infrastructure and improvements, services,

Equal Housing Opportunity

Contact Us

Phone
[973-285-6060](tel:973-285-6060)

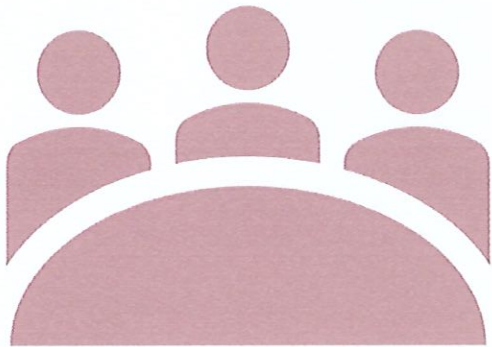
Fax
973-285-6713

Email
jtirado@co.morris.nj.us

Location
Community Development Department
1 Medical Drive

[Grant Applications](#) +

COMMUNITY DEVELOPMENT REVENUE SHARING ADVISORY COMMITTEE (CDRS)



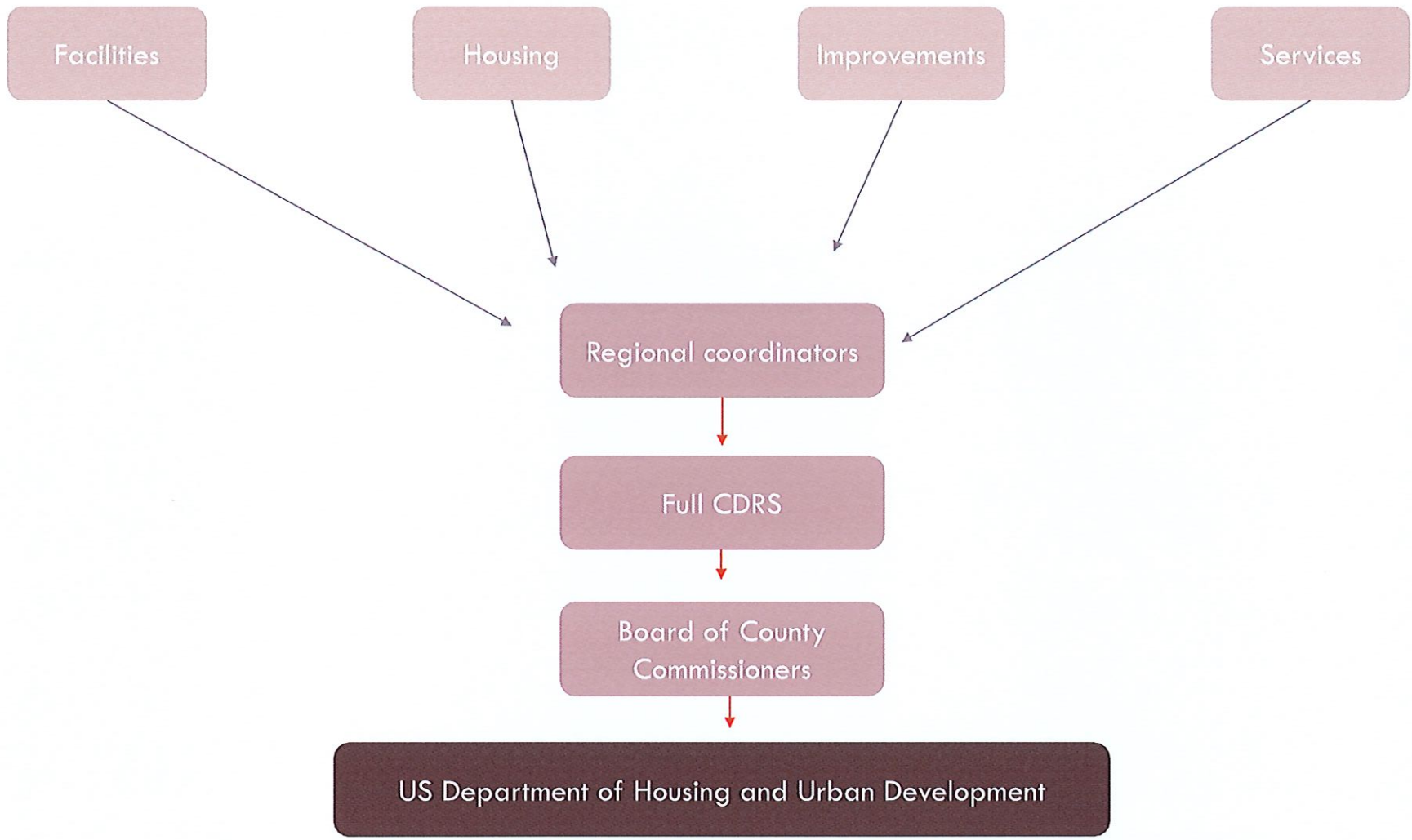
A group of representatives from 37 municipalities

Two County Commissioner appointees

Subcommittees

- Housing/HOME
- Facilities
- Improvements
- Services

Regional Coordinators— Members from each region make up the Executive Subcommittee





PRESENTATION
STRATEGIES |

PRESENTING YOUR APPLICATION



Show up



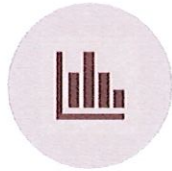
Be confident



Impressions matter



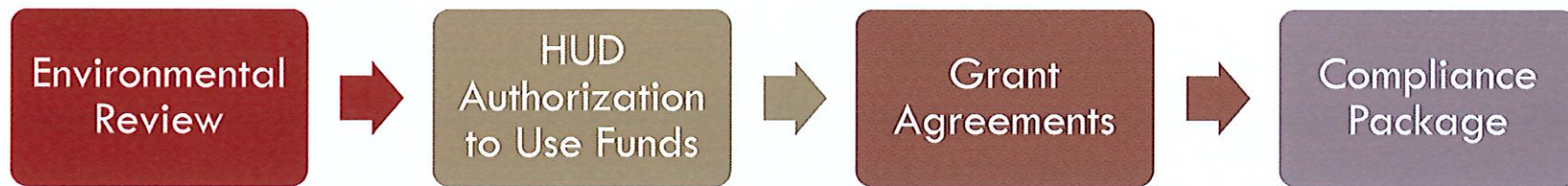
Be knowledgeable
about the proposal



Offer credible
supporting
information



Please let us know
if you will be using
PowerPoint



AFTER BEING AWARDED THE
GRANT

COMPLIANCE PACKAGE

Bid Process

Debarred List

Contract

Davis Bacon Wages

Reporting

MORRIS COUNTY COMMUNITY DEVELOPMENT PROGRAM CDBG MUNICIPAL GRANTS

GENERAL INSTRUCTIONS - CONSTRUCTION PROJECTS

I. PROCUREMENT PROCEDURES:

All State of New Jersey bid laws and federal procurement regulations cited at 2 CFR Part 200.317-343 (effective December 26, 2014) must be adhered to.

If you are planning to buy materials and use force account to assure compliance with federal procurement standards, please call our office.

II. COMPETITIVE BIDDING

§ 200.319 Competition.

(a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contract performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the

12 months
for CBDG

4 years
for HOME

24 months
for ESG

TIMELINESS

OFFICE HOURS

The purpose of the office hours are to address your specific questions about the application. If there are any specific topics you would like to discuss, please e-mail Jasmine Tirado. jtirado@co.morris.nj.us



FEBRUARY 2, 2023
3:00pm -4:00pm



FEBRUARY 07, 2023
9:00am – 10:00am

FINAL WORDS

The PowerPoint Presentation will be shared with those in attendance;
Please add your name and email address in the comments.

Please use this link provided to access this PowerPoint Presentation.
(Once Posted on County of Morris website)

<https://www.morriscountynj.gov/Departments/Community-Development>

- Under :

2023 Grant Applications

To apply, please download the appropriate form (PDF format), fill in all applicable fields with the "Fill and Sign" tool, and hit the "Print Form" button at the end of the form. Some fields require signatures and *must* be hand-written.

In order to fill out and save these forms, please use [Adobe Reader](#).

These grants are meant only for municipalities and non-profit organizations within Morris County.

- [PY2023-CDBG-ESG-and-HOME-Legal-Advertisement](#) (PDF, 56KB)
- [2023-CDBG-Application](#) (PDF, 9MB)
- [2023-ESG-Application](#) (PDF, 13MB)
- [2023-HOME-Application](#) (PDF, 5MB)
- [2023-Municipal-Compliance-Package](#) (PDF, 21MB)

QUESTIONS ???????

CONTACTS:

Jasmine Tirado

- Morris County Department of Human Services
- Community Development
- (973) 285-6060
- jtirado@co.morris.nj.us

Linda Clark

- Morris County Department of Human Services
- Community Development
- (973) 285-6033
- laclark@co.morris.nj.us