

**COMMISSION ON ACCREDITATION FOR CORRECTIONS
STANDARDS COMPLIANCE REACCREDITATION AUDIT**

Morris County Sheriff's Office
Morris County Correctional Facility
Morris Township, New Jersey

May 4 – 6, 2015

VISITING COMMITTEE MEMBERS

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A. Introduction

The audit of the Morris County Correctional Facility was conducted from May 4 – 6, 2015 by the following team: Wynnie T. Samuels, Chairman; Frank Milano, Member; and Marmie Schuster-Walker, Member/Medical.

B. Facility Demographics

Rated Capacity: 524

Actual Population: 364

Average Daily Population for the last 12 months: 336

Average Length of Stay: 40 days

Security/Custody Level:

Maximum – 72

Medium - 153

Minimum - 151

Age Range of Offenders: 18 - 75

Gender:

Male - 324

Female - 42

Full-Time Staff: (206)

(3) Administrative, (14) Support, (5) Program, (165) Security, (19) Medical

C. Facility Description

The Morris County Correctional Facility (MCCF) is located at 43 John Street, Morristown, New Jersey. The facility is a six-story 157,478 of square foot building set on 16.57 acres of land. The facility is a concrete structure with concrete masonry unit cells and a pre-cast concrete sandwich panel façade.

The structure includes eight housing unit pods totaling 277 cells with a maximum capacity of 524 inmates. The facility has six 64-bed housing units, which are configured with 32 double-bunked cells. There is a 48 bed female housing unit, along with a 24 bed special housing unit for females. Additionally, 48 bed housing unit is available for special needs inmates, as well as a 16 bed segregation unit. The facility has a four-bed infirmary. There is also a fully staffed medical and nursing unit. MCCF also is equipped with a full service kitchen, laundry, administrative offices, intake/processing area, staff training room, religious, educational and exercise facilities. On May 20, 1999, the building was publicly recognized when it was the recipient of the “Grand Award” and honored as a project that represented excellence in concept, originality, design and construction of structural concrete.

The facility operates on a direct supervision model. MCCF effectively houses minimum, medium, and maximum-security levels in one building providing a safe, orderly and secure environment with minimal tension.

The mission of the Morris County Bureau of Corrections is the confinement of persons adjudicated as offenders of the law as described in Title 2C, New Jersey Code of Criminal Justice.

Provide for the safe, secure and humane custody and treatment of those individuals charged to our care by law and maintained under a system of direct supervision by our custodial staff.

Institute a cost effective, efficient and innovative management system of accountability, while ever mindful of the public safety.

Afford our custodial staff with the requisite professional training and equipment to ensure a professional and safe working environment.

Establish and maintain an ongoing and proactive relationship with the community, other law enforcement agencies and the courts in order to identify and provide services and programs which offer both safe alternatives to incarceration (which facilitates the reintegration of the offender into the community) as well as providing support, education and counseling to the youth of our community with a view towards obviating their involvement with the criminal justice system.

Ensure compliance with all applicable County, State and Federal requirements pertaining to the operation of a correctional facility.

Create and maintain a series of management information system initiatives in order to foster productivity, accountability, communication and cost efficiency regarding the operation of the Morris County Correctional Facility.

D. Pre-Audit Meeting

The team met on May 4, 2015 in Morristown, New Jersey, to discuss the information provided by the Association staff and the officials from the Morris County Sheriff's Office.

The chairperson divided standards into the following groups:

Standards # 4-ALDF-1A-01 to 4-ALDF-3A-02 Wynnie T. Samuels, Chairperson

Standards # 4-ALDF-4A-01 to 4-ALDF-4D-28 Frank Milano, Member

Standards #4-ALDF-5A-01 to 4-ALDF-7G-01 Marmie Schuster-Walker, Member

E. The Audit Process

1. Transportation

Mike Chereches, Corrections Officer, escorted the team to the facility daily.

2. Entrance Interview

The audit team proceeded directly to the Training Room and met With Sheriff Edward Rochford and the following members of his Staff personnel:

Undersheriff Joseph Pascale
Warden Chris Klein
Captain John Walddron, Support Services Captain
Lieutenant Steven Piatti, Administrative Lieutenant
Sergeant Andrew Bileci, Administrative Lieutenant
Sergeant Joseph Floria, Support Services Sergeant
Officer Dominick Andico, Policy Officer
Officer Mike Chereches ACA Officer
Donna Grubel, Medical Administrtor

It was explained that the goal of the visiting team was to be as helpful and non-intrusive as possible during the conduct of the audit. The chairperson emphasized the goals of accreditation toward the efficiency and effectiveness of correctional systems throughout the United States. The audit schedule was also discussed at this time.

The chairperson emphasized that is important that the audit team observe the normal operations of the facility and requested that there not be any changes to operations or procedures unless the audit team is informed. The need to interview personnel on all three shifts was discussed.

3. Facility Tour

The team toured the entire facility from 8:30 p.m. to 11:45 a.m. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Undersheriff Joseph Pascale
Warden Chris Klein
Lieutenant Steven Piatti, Administrative Lieutenant
Sergeant Andrew Bileci, Administrative Lieutenant
Officer Dominick Andico, Policy Officer
Officer Mike Chereches

Environmental Conditions/Quality of life:

During the tour, the team evaluated the conditions of confinement at the facilities. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

Security:

The facility employs a comprehensive, well-integrated and intelligently designed security system. Facility entrance and egress is controlled by staff using secure vestibules, and sally port systems. Visitors are required to present valid identification and sign in prior to entry into the facility. Metal detectors are used at these entrances. Visitors are required to pass through them prior to admittance into the building. Passes are issued and worn by visitors at all times ensuring they can be easily identified while moving throughout the facility.

The Central Control post controls all movement on the first floor of the facility. During an emergency Central Control has the ability to take control of all housing areas and the running of the elevators. The post is staffed one Sergeant and one Correction Officer on all shifts.

All counts are called into CC during all official counts and then verified by the Booking Office. Central Control also operates the access doors to indoor secure parking area for prisoner drop-off/pick-up. The facility has 160 video cameras located throughout the building. Additionally, the facility has 160 video cameras located throughout the building. Staff in central control, monitors these cameras.

There are two separate armories outside the secure area of the facility. The first armory is located near the staff locker rooms and is for the secure storage of all staff assigned weapons. Only one staff member may be in the room at a time while storing or retrieving their weapon. There is safety clearing pipe in the room for the unloading and reloading of the weapons. All sworn staff members are issued department weapons upon completion of the training academy. The second armory is located in a secure room located in the main in house training room. This armory contains all unissued semi-automatic handguns, along with the department's long rifles and shotguns. The armory also contains all ammunition for the weapons and chemical agents. There are inventory sheets with complete counts and a logbook for weapons assigned to personnel.

The parking area contains a secure weapons lock box for local police departments and a separate secure weapons lock box for the Sheriff's Transportation Unit.

The facility has an effective system for tool control in all areas. In the Maintenance area, a chit system is utilized for tool control with each member of the maintenance staff having several chits with last name listed. For each item removed a chit is placed on the corresponding hook for that tool. All large tools are shadow boarded with toolboxes utilized for smaller tools. Each toolbox contains an inventory of all tools.

Outside contractors when utilizing their own tools are inventoried prior to entering the facility and prior to exiting for the day. All inventories checked were found to be current and all counts were correct.

The facility does not have a Special Response Team. All sworn officers are trained and regularly drilled in the use of all emergency equipment. Emergency equipment is stored at strategic locations in the facility. Given the staffing and facility design, this plan is a highly effective use of resources.

The facility has an effective system of key control. Central Control personnel issue all keys. Each staff member, sworn or civilian authorized to receive keys is issued an ID card containing the staff members name, photo and their position. The ID card is hung on the hook the keys are issued from and listed on the daily key inventory log by the staff member issuing them. Keys are inventoried by the oncoming shift and matched against the sign out log for keys still out. There is a master key list in the closet where the keys are secured, with the number of keys on each ring.

Keys are not removable by staff from the rings; all rings are tamper proof sealed and the joint covered by a black plastic cover. Keys in the housing areas are inventoried in each block logbook by the oncoming shift who also signs a pass on sheet that indicates the number of keys received. This pass on sheet is then delivered to the shift supervisor.

Environmental Conditions:

The facility provides a pleasant environment to live and work. Furnishings are of sufficient quantity and quality. The facility has adequate shower, toilet/urinal and sink ratios. Showers are adequately cleaned. Housekeeping plans are in place and the use of inmate labor generally upholds a high standard of compliance with the expectations of the administration for a clean and healthy facility. Inmate personal property was well controlled and not highly visible in the living areas.

Temperatures and lighting are within limits. While airflow throughout the building appears to be good, the facility has not had an airflow test during this audit period. Furnishings are comfortable and appropriate. The overall mood of the staff and inmates was positive.

Sanitation:

Sanitation is obviously given a very high priority throughout the facility. Inmate work crews under staff supervision, do cleaning of the facility.

Cleaning supplies for the facility are distributed pre-mixed in spray bottles and delivered to housing areas and janitor closets. There are inventories in each location that lists the chemical and the amount in each spray bottle. The housing unit officer records the beginning amount of chemical in each bottle and at the end of shift records amount used. This process is also utilized in the janitor closets. There are current MSDS sheets in all locations.

All janitor closets throughout the facility utilize shadow boards for all assigned equipment. There is an accurate master inventory posted in each closet.

Fire Safety:

The County Fire Marshall conducts annual inspections. Monthly inspections are conducted by a fulltime Fire Safety Officer. All inspections are current. The Morris Township Fire Department, located about two miles from the facility is the primary responder.

All fire extinguishers received a yearly service during the first week of May and were current with inspection. The department does have a fire team consisting of uniformed staff. All staff has been trained in the use and operation of SCBA (Self Contained Breathing Apparatus).

There is a location on each level of the facility that contains fire turn out gear (coats & pants), several Scott-Pak SCBA bottles, smoke ejector and safety line.

Fire drills are conducted on a regular basis and evacuation drills are conducted for all inmate-housing areas. The midnight staff conducts tabletop drills with housing unit and other assigned officers as to proper procedures to follow and also present staff with scenarios for them to participate in making decisions on coordinating an evacuation.

Flammable materials are properly stored and managed. Inventories conducted during audit, were accurate.

Food Service:

The food service is contracted through Aramark Corporation which provides both inmate and staff meals. The company has five employees on site. Twelve inmate workers on each shift are used to assist in food service operations.

The entire dining operation was clean and organized. The facility provides three meals a day to the inmate population seven days a week in the Food Service area utilizing an approved four-week cycle menu. Additionally, medical diets are prescribed by health care staff and are properly managed. Religious diets are provided and approved through agency chaplain.

Inmate meals are served in the housing units. The team had the opportunity to observe inmates receiving and consuming their meals. The audit team sampled a meal. The food was palatable, well prepared and of appropriate quantity. Menus were posted in the housing areas. During the audit, there were no inmate complaints about the quality of the food.

The kitchen is inspected in accordance with local health department.

All inspections were current and all deficiencies corrected in a timely manner. Staff and inmate workers in the kitchen are knowledgeable about health and sanitation practices.

Inmates are properly trained in the use of equipment and are closely supervised while working. Inmates are medically cleared prior to being assigned to work in the kitchen and are inspected each day before starting work. The freezers, refrigerators, dry storage and dishwashing equipment were functioning within required temperature ranges.

Tool control is accomplished using shadow boards and the kitchen officer is solely responsible for issuing all tools. All high security tools are tethered using tamperproof cable and secured to the work area utilizing a keyed padlock for which the officer maintains custody of. All tools are properly inventoried and issuance and return records were current.

Medical:

Health Care Services for the Morris County Correctional Facility is delivered by county employed health care staff. Morris County Correctional Facility has nursing coverage on site 24 hours a day seven days a week. This is achieved with the following allocation of full time positions:

RN-five
LPN-11
Support Staff- two
Dentist (contractual) 24 hours/month
Health Service Administrator-one
Medical Director-one

The medical department provides medical coverage 24 hours a day with three eight-hour shifts.

The health services unit is located on the first floor adjacent to the intake area. The clinic consists of a waiting area for the inmates with access to a bathroom if needed, an exam room, dental exam room, pharmacy area, interview rooms and two cells that could accommodate up to two inmates each with an ante room between the two rooms.

The unit is clean, spacious, and the exam rooms are well equipped to provide for a private professional health care encounter. In addition to the exam rooms in the health services unit; There is an exam room in the intake area where the nursing intake health assessment is done at the time of admission and there is an exam room on the second and third floor of the facility to allow for inmate examinations closer to the inmates' housing units.

Inmates with non acute health issues not requiring hospital level care can be housed in the health services unit or in special needs cells in the general population. The cells in general population are single cells.

Several of these cells are handicap accessible as they have handrails and can accommodate wide wheelchairs; several cells have video monitoring capabilities and are used for suicide observation and close visual monitoring, and several are basic single cells. There is one AED machine for the facility that is brought to all emergencies by a correctional officer. The medical staff responds to all emergencies with a cart designed to carry all the items needed for most emergencies one would encounter.

Upon admission to the facility the correctional officers ask several basic health and mental health questions and if any are answered in the affirmative, a referral is made to medical and a pre screening health assessment is done for determination of denial of admission or screening for immediate care and/or special housing determination.

Inmates receive a health screen at the time of admission. The inmate is usually screened within four hours of incarceration or less. The health screen is very comprehensive regarding the health related questions asked and includes a suicide assessment screening, dental screening, vital signs, TB test, a pregnancy test for female inmates and referral for a blood test to screen for syphilis. The nurse reviews how to access medical care with the inmate at this time. Observation of the intake process indicated any old records from prior incarcerations were pulled and reviewed prior to the current assessment. The assessments were done in a very private and professional manner. A health services utilization report for the first quarter of this year confirmed the assessments are done in a timely manner consistent with policy with few exceptions. The physician completes a physical exam within two weeks and sees the inmate sooner if necessary.

Inmates access sick call by submitting sick call slips in a locked box in their housing unit, which is only accessed by the medical staff. The inmates can report to the officer a need to be seen as an emergency if they have a serious health problem. The sick call slips are picked up nightly by the night nurse; triaged for need for immediate care, and the inmate is then seen that morning.

The timeliness of the response to sick call requests was confirmed by inmate interviews. There is no co-pay for any medical services. The nurses conducting nursing sick call have a very detailed nursing protocol book they follow in screening for care appropriate to a nursing level of assessment and guidelines detailing when health complaints need to be addressed by the physician. The physician conducts sick call five days a week. There are approximately 400+ inmates a month seen in daily nursing sick call.

Chronic care visits include but are not limited to, Diabetes, Infectious Disease, Asthma, Hepatitis, Hypertension High Blood Cholesterol, Seizure Disorder and TB.

Inmates with chronic care issues are followed by the physician and he/she follows the NCCHC Guidelines, CDC guidelines, and the National Guidelines Clearing house to determine appropriate care, diagnostic monitoring and frequency of visits. I was particularly impressed with the number of newly diagnosed Hepatitis C+ inmates diagnosed and followed in chronic care visits every month. For inmates requiring care beyond the scope of practice of the practitioners at Morris County Correctional Facility there are contracts in place with Morristown Medical Center for emergency, inpatient and diagnostic care, and several clinics to include OB/GYN, Dialysis, Etc. There are other community specialists that are contracted to see inmates in their offices for specialty care such as Dermatology, Infectious Disease, and Urology etc. During our visit there were three pregnant women all with heroin addiction at the time of admission. All were on methadone and being seen in the hospitals' pre-natal clinic. The correctional officers advised me that pregnant women were not shackled at the legs and there hands were always shackled in front.

Dentrust offers dental services three Thursdays a month. The dental screen is conducted by the nurse during the initial nursing assessment.

Radiology is available on site weekly or by request by Mobile X-Ray. Results are faxed back to the facility within 24 hours.

BioReference provides laboratory Services. Daily specimen pick up is available and results are printed directly to the medical department.

Stericycle is contracted for bio hazardous waste removal.

Contract Pharmacy Services is the contracted pharmacy supplier. Medication ordered can generally be obtained the same day. There are three medication rounds each day. The nurses go to the inmate housing units to deliver the inmate medications. Officers assist with mouth checks. The medication carts were clean and kept locked in the health services unit when not in use. The pharmacy area and carts are checked quarterly by Contract Pharmacy Services.

Stock medications were all in date, opened vials of medication were dated for day of destruction; there was a refrigerator log to assure appropriate storage of refrigerated medications. A spot-check of sharps, narcotics, tools and flammables. The counts were correct.

The physician and psychiatrist felt the formulary was more than adequate to treat the disease states they manage. There are approximately 7,000 prescriptions dispensed annually.

There is a very strong Quality Assurance Program. There are several problem areas addressed each year with measurable results. An example of several areas examined showing significant improvement were: an audit of documentation of suicide rounds being made according to protocol, discharge paperwork from the hospital being signed by the doctor as evidence that it has been reviewed by the physician, and a review of documentation of segregation screening rounds being made by the nurse. There is also a very active Infection Control Program. Noteworthy in the infection control notes for this audit period was a very thorough TB investigation. The notes show excellent co-ordination with the health department for direction on the TB investigation to identify TB contacts to the source patient, both incarcerated and released with appropriate follow up and treatment for those with TB test conversions. There is a combined Quarterly QA and Infection Control meeting held with notes that reflect a commitment to the processes.

Mental Health:

There is a psychiatrist available 15 hours a week, two clinical psychologists, and four social workers. The social workers see all new inmates upon admission five days a week. Any inmates who answer to having mental health issues on the nurses intake assessment, who are on psych meds, who have made suicide gestures or have charges or sentences that might put the inmate at risk for suicide are seen by the mental health staff.

The mental health staff sees their primary mission as suicide prevention and this mission is very successful as evidenced by the fact that there has not been a successful suicide in the facility the last 11 years. The staff offer supportive 1:1 counseling to inmates as well as co-ordinate with the Mental Health Association who assists with case management and discharge planning for inmates with significant mental illness requiring follow up in the community. Inmates requiring psychiatric hospitalization are sent to the local psychiatric hospital. The wait time for severely mentally ill inmates to be transferred to a hospital is usually a week or less. There is a weekly multidisciplinary Mental Health Team Meeting, which discusses high priority inmates' treatment plans and monitor inmates' progress.

The medical outcome measures were reviewed and seem appropriate for a facility this size. There were no inmate deaths this audit cycle.

In conclusion, a healthcare program is not measured by the list of services available to the inmate but mostly by the outcomes of healthcare services and the dedication ensuring best practices in the accessibility and provision of healthcare.

A review of accreditation files, interviews with staff and inmates, and other findings, indicate healthcare services provided are in compliance with accreditation standards as outlined by the American Correctional Association.

The medical staff should be commended for the incredible job they do in providing a very inmate centered healthcare program.

Religious Programming:

The Morris County Correctional Facility offers the inmate population the opportunity to participate in observing the religion of their choice. The facility has a full time Chaplain. The Chaplain coordinates the access to other clergy and volunteers to visit inmates upon request. The facility has over 20 religious volunteers who offer a host of services and programs. Notably, a catholic nun with many years of service in the religious life spends two days per week at the facility ministering to catholic inmates.

The Chaplain coordinates Bible studies and hosts local churches. Catholic Services, Islamic Services, Protestant Services, Non-Denominational Services as well as various Bible Study Groups are offered. Religious materials are provided through the religious representatives, outside materials are approved if they fall within policy guidelines.

Offender Work Programs:

Inmates are assigned work in most areas of the facilities. These include food service, laundry, and general sanitation functions.

The Inmate pay scale is as follows; semi-skilled rate \$.75 per day, skilled rate \$1.00 per day, and kitchen workers \$2.00 per day. Inmates who are eligible for facility work assignments are selected by the facility Classification Unit. Eligibility is determined by basis of length of stay, record of conduct and severity of charges. Opportunities for work are more than appropriate in number for this inmate population. The system works to engage inmates so as to minimize or eliminate idleness by providing sufficient opportunities to work or participate in the program activities. Female inmates work in a sewing class that repairs facility uniforms.

The Sheriff's Labor Assistance Program is an alternative to incarceration to jail. Inmates sentenced to ninety days or less may be eligible for the program.

The inmates in this program work on County and non-profit organization projects. The projects involve light labor, such as painting, road clean-ups, and recreational facility cleanups. This is highly innovative and effective program. Offenders are charged \$35.00 to enroll in the program, and \$8.00 for each day worked. It is estimated that the program has saved Morris County municipalities and non-profits over \$11,000,000 during 2011 based on the number of man hours provided calculated at the minimum wage.

Academic and Vocational Education:

The Morris County Correctional Facility provides GED classes for inmates who need a high school diploma and want to prepare for the GED test. The test is given several times a year. The program is staffed with a full-time teacher (Gracie Carroll) and several volunteers. Additionally, PRE-GED and Adult Basic Education (ABE) classes for inmates who need extra help in a slower paced class setting is offered. English as a Second Language (ESL) classes are offered for inmates who do not speak English as their primary language. The class is structured to enable the inmates to improve their ability to speak, read and write the English language at the beginner, intermediate or advanced level. Inmates can also earn certificates in areas such as: literature, writing skills, algebra, and geometry. The facility does not offer in-house vocational education programs. At the time of the audit, there were eight male inmates and two female inmates participating in the GED Program.

The GED program meets twice a week for an hour and a half.

Social Services:

The social service unit organizes all pre-release preparation and rehabilitation efforts. A social worker conducts a comprehensive assessment of each inmate who enters the facility. Other responsibilities of the social worker are to refer inmates to other community agencies for consultation and continuance of treatment, counseling and arranging enrollment in various training programs. The social worker acts as a counselor in helping the inmates deal with emergency family situations, helping inmates to secure employment upon release, and maintaining community agency services received prior to incarceration.

Substance abuse services are offered at the facility that involves group meetings in Alcoholics Anonymous, Narcotics Anonymous, Hope House and Smart Recovery. Some of the other substance abuse services offered through the facility are; classification into addition/recovery groups within Morris County Correctional Facility, coordination with Municipal and/or Superior Courts, coordination with legal representation, coordination with Probation, referral to inpatient/outpatient programs if appropriate.

Visitation:

Inmates are afforded the opportunity to visit with their family and friends. Three visitors for one-hour per week are allowed. In addition, inmates have the opportunity to request special visits for individuals who live out of state. General population visits are primarily non-contact, but contact visiting is available under certain limited circumstances, with the approval of the Captain. Provisions are made for Legal and professional visits.

Library Services:

A rolling Library cart, supervised by the program officer, is provided to each housing area for recreational reading. The carts are replenished and the books are rotated monthly. The Law Library is open three days per week. It is stocked with books and also has computers with access to West Law. Inmates are entitled to one hour of access per week.

Laundry:

The facility laundry operates five days per week with inmate workers who are trained in safety and equipment use assisting. The main laundry handles all major cleaning including male inmate personal laundry. The female unit has a separate laundry facility. Inmates are entitled to three uniforms per week. Linens are exchanged weekly and blankets quarterly.

All washers utilize an automated chemical delivery system. All laundry chemicals are stored in a separate locked closet and secured in a tamperproof conduit connected directly to the machine. There is an inventory of all laundry chemicals and required MSMS sheets attached. Dryer lint is removed periodically during a shift and all dryer vents were clean.

F. Examination of Records

Following the facility tour, the team proceeded to the Training Room to review the accreditation files and evaluate compliance levels of the policies and procedures. The facility has no notices of non-compliance with local, state, or federal laws or regulations.

1. Litigation

Over the last three years, the facility has had no consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

The Significant Incident Summary and Outcome Measures were reviewed and the observations of team members were considered.

The team found no indications of issues or performance outcomes outside of the normal expectations for a facility of its size and mission.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

<u>Person Contacted</u>	<u>Department Visited</u>
Chief Joseph Pascale	Administration
Warden Chris Klein	Administration
Capt. John Waldron	Support Services
Lt. Steven Piatti	Administration
Sgt. Andrew Bileci	Administrative Sergeant
Officer Mike Chereches	Accreditation
Sgt. Joseph Florio	Maintenance Supervisor
Cpl. Micheal Lundell	Internal Affairs
Capt. James Janzen	Security Supervisor
Lt. William Guida	Intake Supervisor
Sgt. Anthony Lotz	Classification Supervisor
Officer James Heery	Kitchen Officer
Officer Dawn Simpson	1st Floor Officer
Officer Andrew Gillen	2D-Pod
Nurse Erin Yeager	Medical
Gradie Carroll	Education
Officer Frank Pirog	3A
Officer John Henderson	3B
Officer John Rosinski	3C
Officer Zoes Pavelis	3D
Mike Blasko	Substance Abuse Counselor
Larissa Graham	Medical/Mental Health
Melissa Prevoznak	Medical/Mental Health
Donna Grubel	Medical Administrator
Officer Micheal Ward	Kitchen Officer
Officer Micheal Bell	Laundry Officer
Cpl. David Parnau	Mail Officer
Sgt. Brian Franchi	Control Center
Officer Steven Goodman	Intake
Officer Brian Rzucidlo	Intake
Cpl. Jason Babbitt	Transportation
Rev. Herman Scott	Chaplain
Lt. Steven Piatti	Training
Officer Rodney Furby	Training
Sgt. Micheal Morsch	Support Services
Officer Dominick Andico	Policy Officer

4. Shifts

a. Day Shift

The team was present at the facility during the day shift from 8:00 a.m. to 3:00 p.m. They visited all areas of the facility during this shift. The team observed count procedures; programs; med pass; meal pass and staff and inmate interaction. The staff was very professional and knowledgeable in their approach to their duties and responsibilities.

b. Evening Shift

The team was present at the facility during the evening shift from 3:00 p.m. to 5:30 p.m. In addition to observing operations, it was the team's goal to acknowledge the contributions of the individuals assigned to this shift. The correctional facilities operate on three, eight-hour shifts.

c. Night Shift

The team was present at the facility during the night shift from 6:00 a.m. to 7:00 a.m. The staff was very professional, friendly and knowledgeable. The staff maintained excellent control of their housing units and other assigned duties.

The correctional staff maintains an excellent presence with the inmate populations.

5. Status of Previously Non-compliant Standards/Plans of Action

The team reviewed the status of standards previously found non-compliant, for which a waiver was not granted, and found the following:

- | | |
|---------------|---|
| 4-ALD F-1A-18 | Facility remains non – compliant. Noise levels exceed the maximum level at night. |
| 4-ALDF-1A-19 | Facility remains non - compliant, as the cost of the test is prohibitive. |
| 4-ALDF-2A-34 | The facility remains non-compliant as it has only 24 single cells; less than 10%. |

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

During the audit the team members spoke with 55 inmates. In general, the inmates were open to speaking with the auditors. They were positive about the food, medical, educational and other facility services. The inmates stated they felt safe in the facility.

2. Staff Interviews

The audit team met with 59 staff members, both sworn and civilian during the audit. The staff was universally professional and obviously proud of their role in the facility operations. They were knowledgeable about their jobs and eager to discuss them.

H. Exit Discussion

The exit interview was held at 12:00 p.m. in the in the Training Room with Sheriff Edward Rochford, Chief Joseph Pascale and 35 staff members in attendance.

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

AND THE

AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	ALDF Fourth Edition	
Supplement	2012 Standards Supplement	
Facility/Program	Morris County Correctional Facility	
Audit Dates	May 4 – 6, 2015	
Auditor(s)	Wynnie T. Samuels, Chairperson Frank Milano, Member Marmie Schuster-Walker, Member	
	MANDATORY	NON-MANDATORY
Number of Standards in Manual	60	325
Number Not Applicable	2	19
Number Applicable	58	306
Number Non-Compliance	0	4
Number in Compliance	58	302
Percentage (%) of Compliance	100%	98.6%
	<ul style="list-style-type: none"> ● Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable ● Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance ● Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance 	

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Morris County Sheriff's Office
Morris County Correctional Facility
Morris Township, New Jersey

May 4 – 6, 2015

Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

Standard #4-ALDF-1A-18

NOISE LEVELS IN INMATE HOUSING UNITS DO NOT EXCEED 70 DBA (A SCALE) IN DAYTIME AND 45 DBA (A SCALE) AT NIGHT. MEASUREMENTS ARE DOCUMENTED BY A QUALIFIED, INDEPENDENT SOURCE AND ARE CHECKED NOT LESS THAN ONCE PER ACCREDITATION CYCLE.

FINDINGS:

The dayroom dBA sound level exceeded the minimum standard by an average of seven dBA's as documented by the agency.

AGENCY RESPONSE

Waiver Request – An existing physical plant cannot be modified without substantial expenditures

Noise levels at night exceed 45 dBA due to our HVAC system, which is a condition of the physical plant. Night noise levels have exceeded 45 dBA since the facility was opened in May of 2000. This condition could not be rectified without performing significant changes to all housing units (i.e. installing sound attenuators within our HVAC system or installing acoustically absorbent panels within all housing units). This in turn would be a substantial expenditure to the County of Morris. To date the facility has not received any grievances from inmates or staff concerning noise levels within housing units. In addition, noise levels within the housing units have not caused any health problems to staff or inmates.

AUDITOR RESPONSE

The Waiver Request is acceptable. Compliance with this standard will require modification to the existing physical plant. Doing so, would pose a financial hardship on

the agency.

Standard #4-ALDF-1A-19

A VENTILATION SYSTEM SUPPLIES AT LEAST 15 CUBIC FEET PER MINUTE OF CIRCULATED AIR PER OCCUPANT WITH A MINIMUM OF FIVE CUBIC FEET PER MINUTE OF OUTSIDE AIR. TOILET ROOMS, AND CELLS WITH TOILETS, HAVE NO LESS THAN FOUR AIR CHANGES PER HOUR UNLESS STATE OR LOCAL CODES REQUIRE A DIFFERENT NUMBER OF AIR CHANGES. AIR QUANTITIES ARE DOCUMENTED BY A QUALIFIED TECHNICIAN NOT LESS THAN ONCE PER ACCREDITATION CYCLE.

FINDINGS:

The Morris County has not conducted independent air quality tests, due to costs.

AGENCY RESPONSE

Discretionary Compliance Request – An unwillingness to request funds from a parent agency or funding source

The Morris County Correctional Facility obtained two quotes to have an air quantity check conducted. Both quotes were supplied by Environmental Climate Control. The first quote was obtained on March 19, 2009. The total price for the air quantity test was 64,130.00 dollars. A second quote was obtained on April 26, 2012. The total price for the air quantity test was 59,500.00 dollars. The Morris County Correctional Facility is unwilling to request 59,500.00 dollars from the county to have an air quantity test of the facility. Additionally, to ensure our HVAC system maintains appropriate air flow all filters are changed quarterly and a quarterly maintenance schedule is maintained with Binsky Corporation

AUDITOR'S RESPONSE

The Discretionary Compliance Request by the agency is acceptable. The agency asserts the costs of the testing would pose a financial hardship on the agency; and therefore, is unwilling to request funds from parent agency or funding source.

Standard #4-ALDF-2A-29

INFORMATION IS PROVIDED TO INMATES ABOUT SEXUAL ABUSE / ASSAULT INCLUDING:

- A. PREVENTION /INTERVENTION
- B. SELF-PROTECTION
- C. REPORTING SEXUAL ABUSE/ASSAULT
- D. TREATMENT AND COUNSELING

THE INFORMATION IS COMMUNICATED ORALLY AND IN WRITING, IN A LANGUAGE CLEARLY UNDERSTOOD BY THE INMATE, UPON ARRIVAL AT THE FACILITY.

FINDINGS:

Agency does not provide information to inmates about ways to prevent, protect, and treatment and counseling services available to them.

AGENCY RESPONSE

Plan of Action:

The Morris County Correctional Facility is requesting a plan of action for standard ALDF-2A-29 which was found to be non-compliant by your auditing team. The aforementioned standard is written by your agency as follows: Information is provided to inmates about sexual abuse/assault including:

- A. Prevention/intervention
- B. Self-protection
- C. Reporting sexual abuse/assault
- D. Treatment and counseling

The information is communicated orally and in writing, in a language clearly understood by the inmate, upon arrival at the facility.

After reviewing the requirements set forth by your agency, in order to obtain compliance with this standard, the following procedures have been implemented. The Morris County Correctional Facility has implemented a detailed policy and training curriculum to provide information to inmates about sexual abuse and sexual assault.

Task:

- A. The Morris County Correctional Facility has a policy entitled Sexually Abusive Behavior Prevention and Intervention. The policy and its contents ensure the facility stays in compliance with the New Jersey Department of Corrections, N.C.C.H.C., American

Correctional Association, and the provisions as outlined in the Prison Rape Elimination Act of 2003.

- B. Annual training is conducted with all employees to ensure they understand the contents of OP 3:14.4 entitled Sexually Abusive Behavior Prevention and Intervention. The initial training of all newly hired employees is conducted by the Clinical Psychologist. For the purpose of volunteers and contractors these individuals receive sexual abuse/assault training during their orientation.
- C. The Morris County Correctional Facility has established an orientation guide for each inmate upon their arrival to the facility. The orientation guide will be completed during the admission process. A licensed medical professional will complete this task during their medical screening of each inmate. The contents of this guide explains to each new admission that the facility has established a zero tolerance towards all forms of sexual abuse and sexual harassment. The licensed medical professional will verbally cover the following topics; **A. Prevention/Intervention B. Self-Protection C. Reporting Sexual Abuse/Sexual Harassment D. Treatment and Counseling.** Upon the completion of this orientation guide the inmate will affix his/her signature indicating that they have received orientation and understand the contents of the Prevention of Sexual Abuse in Prison Orientation Guide. In the event an inmate is not conversant in the English language, the Language Line will be utilized in accordance with current standard operating procedures. The original copy will be placed in the inmate's classification folder and the inmate will be informed that the orientation guide can be found in the inmate manual for future reference if needed.

Responsible Agency:

- A. The Morris County Correctional Facility

Assigned Staff:

- A. The Policy and Procedure Unit – To update the existing policy in accordance with current standards.
- B. Medical Staff – To educate newly admitted inmates in accordance with the updated policy.
- C. Training Unit – To ensure new staff members, volunteers, and contractors are familiar with detection, prevention, and intervention of sexual abuse/sexual harassment. Additionally, ensure existing staff members receive re-training on an annual basis.

Anticipated Completion Date:

A. Immediate

AUDITOR'S RESPONSE:

The audit team accepts the Plan of Action submitted by the agency.

Standard #4-ALDF-2A-34

SINGLE OCCUPANCY CELLS/ROOMS ARE AVAILABLE WHE INDICATED FOR THE FOLLOWING:

- A. MAXIMUM AND CLOSE CUSTODY
- B. INMATES WITH SEVERE MEDICAL DISABILITIES
- C. INMATES SUFFERING FROM SEVERE MENTAL ILLNESS
- D. SEXUAL PREDATORS
- E. INMATES LIKELY TO BE EXPLOITED OR VICTIMIZED BY OTHERS
- F. INMATES WHO HAVE SPECIAL NEEDS FOR SINGLE – OCCUPANCY HOUSING

FINDINGS:

The facility has only 24 single occupancy cells, which are less than 10%.

AGENCY RESPONSE

Waiver Request – An existing physical plant cannot be modified without substantial expenditures

The Morris County Correctional Facility's current rated capacity is 524 inmates. The facility currently only has 24 single occupancy cells which are less than the 10 percent required. In order to be compliant with this standard the Morris County Correctional Facility would have to add an addition to the current facility. This would also require the hiring of additional staff to run the housing unit. The cost of staffing alone to run an additional housing unit would cost in excess of 357,000 dollars per year. This alone would cause a substantial expenditure for the County of Morris. Additionally, since the facility has opened in May of 2000 we have not reached full capacity. Since there is an ample number of multiple occupancy cells that can be used as single occupancy cells our shortage of single occupancy cells has not caused any problems in the classification of inmates.

AUDITOR'S RESPONSE

The waiver requested by the agency is acceptable. In order for the agency to become compliant with this standard, it will cause substantial financial burden on the agency. Additionally, the agency has 24 single occupancy cells, which are less than the 10 percent, required.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Morris County Sheriff's Office
Morris County Correctional Facility
Morris Township, New Jersey

May 4 – 6, 2015

Visiting Committee Findings

Mandatory Standards

Not Applicable

Standard #4-ALDF-4C-23

ALL INTRA-SYSTEM TRANSFER INMATES RECEIVE A HEALTH SCREENING BY HEALTH-TRAINED OR QUALIFIED HEALTH CARE PERSONNEL, WHICH COMMENCES ON THEIR ARRIVAL AT THE FACILITY. ALL FINDINGS ARE RECORDED ON A SCREENING FORM APPROVED BY THE HEALTH AUTHORITY. AT A MINIMUM, THE SCREENING INCLUDES THE FOLLOWING:

INQUIRY INTO:

WHETHER THE INMATE IS BEING TREATED FOR A MEDICAL OR DENTAL PROBLEM WHETHER THE INMATE IS PRESENTLY ON MEDICATION

WHETHER THE INMATE HAS A CURRENT MEDICAL OR DENTAL COMPLAINTS

OBSERVATION OF:

GENERAL APPEARANCE AND BEHAVIOR
PHYSICAL DEFORMITIES
EVIDENCE OF ABUSE OR TRAUMA

MEDICAL DISPOSITION OF INMATES:

CLEARED FOR GENERAL POPULATION
CLEARED FOR GENERAL POPULATION WITH APPROPRIATE REFERRAL TO HEALTH CARE SERVICE
REFERRAL TO APPROPRIATE HEALTH CARE SERVICE FOR SERVICE FOR EMERGENCY TREATMENT

FINDINGS:

The Morris County Correctional Facility has only one facility and does not have intra-system transfers.

Standard #4-ALDF-4D-21

THE USE OF RESTRAINTS ON INMATES FOR MEDICAL OR PSYCHIATRIC PURPOSES INCLUDES:

- CONDITIONS UNDER WHICH RESTRAINTS MAY BE APPLIED
- TYPES OF RESTRAINTS TO BE APPLIED
- IDENTIFICATION OF A QUALIFIED MEDICAL OR MENTAL HEALTH PROFESSIONAL WHO MAY AUTHORIZE THE USE OF RESTRAINTS AFTER REACHING THE CONCLUSION THAT LESS INTRUSIVE MEASURES ARE NOT SUCCESSFUL
- MONITORING PROCEDURES
- LENGTH OF TIME RESTRAINTS ARE TO BE APPLIED
- DOCUMENTATION OF EFFORTS FOR LESS RESTRICTIVE TREATMENT ALTERNATIVES AS SOON AS POSSIBLE
- AN AFTER-INCIDENT REVIEW

FINDINGS:

It is the policy of the Morris County Correctional Facility that medical restraints and/or therapeutic seclusion will not be utilized in the treatment of inmates.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Morris County Sheriff's Office
Morris County Correctional Facility
Morris Township, New Jersey

May 4 – 6, 2015

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

Standard# 4-ALDF-1A-09

SINGLE CELLS IN GENERAL POPULATION PROVIDE AT LEAST 35 SQUARE FEET OF UNENCUMBERED SPACE. AT LEAST 70 SQUARE FEET OF TOTAL FLOOR SPACE IS PROVIDED WHEN THE OCCUPANT IS CONFINED FOR MORE THAN TEN HOURS PER DAY.

FINDINGS:

The facility does not have any single cells in general population.

Standard #4-ALDF-2C-02

WHEN A CANINE UNIT IS OPERATED BY THE FACILITY:THERE IS A MISSION STATEMENT, INCLUDING GOALS AND OBJECTIVES THE CIRCUMSTANCES IN WHICH CANINE UNITS MAY BE USED ARE CLEARLY DEFINED. EMERGENCY PLANS ARE INTEGRATED INTO THE OVERALL EMERGENCY PLANS OF THE FACILITY. THERE ARE CRITERIA FOR SELECTING, TRAINING AND CARING FOR ANIMALS.THERE ARE CRITERIA FOR THE SELECTION, TRAINING AND PHYSICAL FITNESS OF HANDLERS.THERE IS AN APPROVED SANITATION PLAN THAT COVERS INSPECTION, HOUSING, TRANSPORTATION AND DAILY GROOMING FOR THE ANIMALS. THERE ARE DAILY AND CURRENT RECORDS ON TRAINING CARE OF DOGS AND SIGNIFICANT EVENTS.

FINDINGS:

The facility does not operate a canine unit.

Standard #4-ALDF-4A-14

WHEN REQUIRED BY STATUTE, FOOD PRODUCTS THAT ARE GROWN OR PRODUCED WITHIN THE SYSTEM ARE INSPECTED AND APPROVED BY THE APPROPRIATE GOVERNMENT AGENCY; THERE IS A DISTRIBUTION SYSTEM THAT ENSURES PROMPT DELIVERY OF FOODSTUFFS TO FACILITY KITCHENS.

FINDINGS:

Food products are not produced by the facility.

Standard #4-ALDF-4C-02

WHEN MEDICAL CO-PAYMENT FEES ARE IMPOSED, THE PROGRAM ENSURES THAT, AT A MINIMUM:

ALL INMATES ARE ADVISED, IN WRITING, AT THE TIME OF ADMISSION TO THE FACILITY OF THE GUIDELINES OF THE CO-PAYMENT PROGRAM

CO-PAYMENT FEES ARE WAIVED WHEN APPOINTMENTS OR SERVICES, INCLUDING FOLLOW-UP APPOINTMENTS, ARE INITIATED BY MEDICAL STAFF

FINDINGS:

Health care co-payment fees are not imposed on inmates.

Standard #4-ALDF-4D-04

A HEALTH-TRAINED STAFF MEMBER COORDINATES THE HEALTH DELIVERY SERVICES UNDER THE JOINT SUPERVISION OF THE RESPONSIBLE HEALTH AUTHORITY AND FACILITY ADMINISTRATOR, WHEN QUALIFIED HEALTH CARE PERSONNEL ARE NOT ON DUTY.

FINDINGS:

Morris County Corrections Facility has staff on duty 24 hours a day seven days a week.

Standard #4-ALDF-4D-10

ANY STUDENTS, INTERNS, OR RESIDENTS DELIVERING HEALTH CARE IN THE FACILITY, AS PART OF A FORMAL TRAINING PROGRAM, WORK UNDER STAFF SUPERVISION COMMENSURATE WITH THEIR LEVEL OF TRAINING.

THERE IS A WRITTEN AGREEMENT BETWEEN THE FACILITY AND TRAINING OR EDUCATIONAL FACILITY THAT COVERS THE SCOPE OF WORK, LENGTH OF AGREEMENT, AND ANY LEGAL OR LIABILITY ISSUES. STUDENTS OR INTERNS AGREE IN WRITING TO ABIDE BY ALL FACILITY POLICIES, INCLUDING THOSE RELATING TO THE SECURITY AND CONFIDENTIALITY OF INFORMATION.

FINDINGS:

The facility does not use students, interns or residents in the delivery of health care.

Standard #4-ALDF-4D-11

UNLESS PROHIBITED BY STATE LAW, INMATES, UNDER STAFF SUPERVISION, MAY PERFORM FAMILIAL DUTIES COMMENSURATE WITH THEIR LEVEL OF TRAINING. THESE DUTIES MAY INCLUDE THE FOLLOWING:

- PEER SUPPORT AND EDUCATION
- HOSPICE ACTIVITIES
- ASSISTING IMPAIRED INMATES ON A ONE-ON-ONE BASIS WITH ACTIVITIES OF DAILY LIVING
- SERVING AS A SUICIDE COMPANION IF QUALIFIED AND TRAINED THROUGH A FORMAL PROGRAM THAT IS PART OF A SUICIDE PREVENTION PLAN

INMATES ARE NOT TO BE USED FOR THE FOLLOWING DUTIES:

- PERFORMING DIRECT PATIENT CARE SERVICES
- SCHEDULING HEALTH CARE APPOINTMENTS
- DETERMINING ACCESS OF OTHER INMATES TO HEALTH CARE SERVICES
- HANDLING OR HAVING ACCESS TO
- SURGICAL INSTRUMENTS, SYRINGES, NEEDLES, MEDICATIONS, OR HEALTH RECORDS
- OPERATING DIAGNOSTIC OR THERAPEUTIC EQUIPMENT EXCEPT UNDER DIRECT SUPERVISION, BY SPECIALLY TRAINED STAFF, IN A VOCATIONAL TRAINING PROGRAM

FINDINGS:

The Morris County Facility does not use inmates to perform familial duties.

Standard #4-ALDF-5A-05

THERE IS A TREATMENT PHILOSOPHY WITHIN THE CONTEXT OF THE TOTAL CORRECTIONAL SYSTEM AS WELL AS GOALS AND MEASURABLE OBJECTIVES. THESE DOCUMENTS ARE REVIEWED AT LEAST ANNUALLY AND UPDATED AS NEEDED.

FINDINGS:

The facility does not have a therapeutic community.

Standard #4-ALDF-5A-06

THERE IS AN APPROPRIATE RANGE OF PRIMARY TREATMENT SERVICES FOR ALCOHOL AND OTHER SUBSTANCE-ABUSING INMATES THAT INCLUDE, AT A MINIMUM, THE FOLLOWING:

INMATE DIAGNOSIS
IDENTIFIED PROBLEM AREAS
INDIVIDUAL TREATMENT OBJECTIVES
TREATMENT GOALS
COUNSELING NEEDS
DRUG EDUCATION PLAN
RELAPSE PREVENTION AND MANAGEMENT
CULTURALLY SENSITIVE TREATMENT OBJECTIVES, AS
APPROPRIATE
THE PROVISION OF SELF-HELP GROUPS AS AN ADJUNCT TO
TREATMENT
PRERELEASE AND TRANSITIONAL SERVICE NEEDS
COORDINATION EFFORTS WITH COMMUNITY SUPERVISION AND
TREATMENT STAFF DURING THE PRERELEASE PHASE TO ENSURE A
CONTINUUM OF SUPERVISION AND TREATMENT

FINDINGS:

The facility does not have a therapeutic community program.

Standard #4-ALDF-5A-07

THE FACILITY USES A COORDINATED STAFF APPROACH TO DELIVER TREATMENT SERVICES. THIS APPROACH TO SERVICE DELIVERY IS DOCUMENTED IN TREATMENT PLANNING CONFERENCES AND IN INDIVIDUAL TREATMENT FILES.

FINDINGS:

The facility does not have a therapeutic community program.

Standard #4-ALDF-5A-08

THERE ARE INCENTIVES FOR TARGETED TREATMENT PROGRAMS TO INCREASE AND MAINTAIN THE INMATE'S MOTIVATION FOR TREATMENT.

FINDINGS:

The facility does not have a therapeutic community program.

Standard #4-ALDF-5B-15

WHEN A PRETRIAL INTERENTION PROGRAM, DIVERSION PROGRAM, PRETRIAL RELEASE PROGRAM OR SUPERVISED RELEASE PROGRAM IS CONDUCTED IN THE FACILITY SUFFICIENT STAFF, SPACE AND EQUIPMENT ARE PROVIDED TO SERVICE THE PROGRAM.

FINDINGS:

The facility does not conduct any pre-trial or supervised release programs.

Standard #4-ALDF-5C-13

WHERE AN INDUSTRIES PROGRAM EXISTS, ITS ESTABLISHMENT IS AUTHORIZED AND AREAS OF AUTHORITY, RESPONSIBILITY, AND ACCOUNTABILITY ARE DELINEATED.

FINDINGS:

The facility does not have an industries program.

Standard #4-ALDF-5C-14

THE NUMBER OF INMATES ASSIGNED TO INDUSTRIES OPERATIONS MEETS THE REALISTIC WORKLOAD NEEDS OF EACH OPERATING UNIT.

FINDINGS:

The facility does not have an industries program.

Standard #4-ALDF-5C-15

THERE IS A COMPREHENSIVE QUALITY CONTROL PROCESS.

FINDINGS:

The facility does not have an industries program.

Standard #4-ALDF-5C-16

A COST ACCOUNTING SYSTEM FOR EACH INDUSTRIES UNIT IS DESIGNED, IMPLEMENTED, AND MAINTAINED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

FINDINGS:

The facility does not have an industries program.

Standard #3-ALDF-7B-12

WRITTEN POLICY, PROCEDURE AND PRACTICE PROVIDE THAT CORRECTIONAL OFFICERS ASSIGNED TO AN EMERGENCY UNIT HAVE AT LEAST ONE YEAR OF CORRECTIONS AND 40 HOURS OF SPECIALIZED TRAINING BEFORE UNDERTAKING THEIR ASSIGNMENTS. OTHER STAFF MUST HAVE AT LEAST ONE YEAR OF EXPERIENCE IN THEIR SPECIALTY WITHIN A CORRECTIONAL SETTING. THE SPECIALIZED TRAINING MAY BE PART OF THEIR FIRST YEAR TRAINING PROGRAM. OFFICERS AND STAFF ASSIGNED TO EMERGENCY UNITS RECEIVE 40 HOURS OF TRAINING ANNUALLY, AT LEAST 16 OF WHICH ARE SPECIFICALLY RELATED TO EMERGENCY UNIT ASSIGNMENT.

FINDINGS:

The facility does not have an Emergency Response Team.

Standard #4-ALDF-7D-18

THE CONDUCT OF RESEARCH COMPLIES WITH STATE AND FEDERAL GUIDELINES FOR THE USE AND DISSEMINATION OF RESEARCH FINDINGS AND WITH ACCEPTED PROFESSIONAL AND SCIENTIFIC ETHICS. THE FACILITY ADMINISTRATOR REVIEWS ALL RESEARCH PROJECTS AND APPROVES THEM BEFORE IMPLEMENTATION TO ENSURE CONFORMANCE WITH THE POLICIES OF THE PARENT AGENCY. INMATE PARTICIPATION IN NON-MEDICAL, NON-PHARMACEUTICAL, AND NON-COSMETIC RESEARCH PROGRAMS IS VOLUNTARY.

FINDINGS:

Research programs are prohibited in the facility.

Standard #4-ALDF-7F-07

IF VOLUNTEERS ARE USED IN THE DELIVERY OF HEALTH CARE, THERE IS A DOCUMENTED SYSTEM FOR SELECTION, TRAINING, STAFF SUPERVISION, FACILITY ORIENTATION, AND A DEFINITION OF TASKS, RESPONSIBILITIES AND AUTHORITY THAT IS APPROVED BY THE HEALTH AUTHORITY. VOLUNTEERS MAY ONLY PERFORM DUTIES CONSISTENT WITH THEIR CREDENTIALS AND TRAINING. VOLUNTEERS AGREE IN WRITING TO ABIDE BY ALL FACILITY POLICIES, INCLUDING THOSE RELATING TO THE SECURITY AND CONFIDENTIALITY OF INFORMATION.

FINDINGS:

Volunteers are not used to deliver inmate health care.

Significant Incident Summary

This summary is required to be provided to the chair of your audit team upon their arrival. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your regional manager.

Facility: Morris County Correctional Facility

Year: 2014-2015

Incidents		Months											
		May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Assault: Offenders/ Offenders*	Indicate types (sexual**, physical, etc.)	N/A	N/A	N/A	P	P	P	P	0	P	P	P	P
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	1 (food tray)
	# Without Weapon	2	1	2	2	2	1	3	0	1	2	1	2
Assault: Offender/ Staff	Indicate types (sexual**, physical, etc.)	P	0	P	0	0	0	P	0	0	P	0	P
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	0
	# Without Weapon	1	0	6	0	0	0	1	0	0	2	0	3
Number of Forced Moves Used*** UOF Log	(Cell extraction or other forced relocation of offenders)	2	0	2	0	0	1	2	1	2	1	3	1
Disturbances****		0	0	0	0	0	0	0	0	0	0	0	0
Number of Times Chemical Agents Used	IA	2	2	1	1	1	0	2	1	1	2	3	4
Number of Times Special Reaction Team Used	Security 9	0	1	4	6	3	7	2	2	2	0	7	0
Four/Five Point Restraints	Number	0	0	0	0	0	0	0	0	0	0	0	0
	Indicate type (chair, bed, board, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
Offender Medical Referrals as a Result of Injuries Sustained	#'s should reflect incidents on this form, not rec or other source	9	4	6	5	5	5	9	1	4	6	6	5
Escapes	# Attempted	0	0	0	0	0	0	0	0	0	0	0	0
	# Actual	0	0	0	0	0	0	0	0	0	0	0	0
Substantiated Grievances (resolved in favor of offender)	Reason (medical, food, religious, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
	Number	0	0	0	0	0	0	0	0	0	0	0	0
Deaths	Reason (violent, illness,	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Number	0	0	0	0	0	0	0	0	0	0	0	0

*Any physical contact that involves two or more offenders

**Oral, anal or vaginal copulation involving at least two parties

***Routine transportation of offenders is not considered "forced"

****Any incident that involves four or more offenders. Includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents

